

1. CIT Tag Number:	2. Loan Period: From _____ to _____	3. Inventory Report Date:	4. Page: _____ of _____
5. Lender Name: Address Phone Number Contact Name		6. Borrower Name: CIT Department Phone Number Contact Name	
7. Purpose of loan and location where property will be used:			
8. Additional Information: a. Reference/contractual: b. If loaned for use on a current agreement, enter agreement number. c. Sponsor's or approver's name: d. Restrictions (if any) on use:			
9. Item Description:	10. Manufacturer:	11. Year Mfg.	
12. Serial Number:	13. Acquisition Cost if Federal Loan:	14. Value if Non Federal Loan:	
15. Model Number:	16. Condition	17. If more than one item is loaned, check here and attach listing: <input type="checkbox"/>	

Approved by:

Signature of Caltech Department Administrator	Name	Title (Print or Type)	Date
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Signature of Caltech Property Services Representative	Name	Title (Print or Type)	Date
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