Function/Organization Assignment Decision Tree for PTA Set ups

Is this organization requested? Physical Plant
SEE LIST 4

- Yes → Does funding source begin with 1XXXXXXX?
  - Yes → Assign a function of Plant Operations/Maintenance/Utilities 151 X-V Rule 06
  - No → Please contact Karla or Matt if a different funding source is requested.
  - No → Continue on page 3

Is this organization requested? Plant Funds
406XX

- Yes → Does funding source begin with 30XXXXXX?
  - Yes → Assign a function of For Finance use only 211 X-V Rule 07
  - No → Please contact Karla or Matt if a different funding source is requested.
  - No → Does project begin with PLFD?
    - Yes → Assign a function of Non-Capital Plant Fund Expenditures 152 X-V Rule 08
    - No → Continue on page 3

Is this organization requested? Agency Funds
SEE LIST 5

- Yes → Does funding source begin with 37XXXXXX or 38XXXXXX?
  - Yes → Assign a function of Independent Operations 171 X-V Rule 09
  - No → Please contact Karla or Matt if a different funding source is requested.
  - No → Continue on page 3
These funding sources are not in use at this time or should not be assigned to these funding sources. Please contact Karla or Matt for assistance. **X-V Rule 13**

Continued from page 2

**Is this organization requested?**

**Loan or Trust Funds 407XX & 409XX**

- Yes: Does funding source begin with 33XXXXXX, 34XXXXXX, 36XXXXXX, 39XXXXXX?
  - Yes: Activity related to these funding sources does not flow through a PTA. **X-V Rule 10**
  - No: Please contact Karla or Matt if a different funding source is requested.

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**Is this organization requested?**

**Staff Benefits or Paid Leave 402XX**

- Yes: Does funding source begin with 22XXXXXX?
  - Yes: Assign a function of Finance use only 211 **X-V Rule 11**
  - No: Please contact Karla or Matt if a different funding source is requested.

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**Any Organization in combination with the following funding sources 18XXXXXX or 1723XXXX.**

- Yes: Assign a function of Independent Operations 171 **X-V Rule 12**
  - No: Please contact Karla or Matt if a different funding source is requested.

**Does funding source begin with 31XXXXXX, 2001XXXX, 21XXXXXX, 26XXXXXX, 35XXXXXX?**

- Yes: These funding sources are not in use at this time or should not be assigned to these funding sources. Please contact Karla or Matt for assistance. **X-V Rule 13**
- No: End