



DEPARTMENT OF THE NAVY
OFFICE OF NAVAL RESEARCH
800 NORTH QUINCY STREET
ARLINGTON, VA 22217-5660

IN REPLY REFER TO

ONR 242
September 4, 2001

Mr. Albert G. Horvath
Vice President for Business & Finance
MC 231-15
California Institute of Technology
Pasadena, CA 91125

Subject: FY 2002 Paid Leave Rate

Reference: (a) Caltech Proposal dated 17 May 01
(b) Caltech Updated Paid Leave Proposal dated 21 Jun 01
(c) DCAA Report No. 4901-2001P23000002 dated 21 Jul 01

Dear Mr. Horvath:

Based on my review of references (a) through (c), I am approving Caltech's proposed Paid Leave rate of 14.50% (applied to biweekly salary and hourly employees) for pricing and billing purposes beginning October 1, 2001, until amended. Caltech is expected to monitor this rate during FY 2002 and disclose to the Government any significant changes between the approved rate and estimated actual cost. This rate may be changed at any time upon agreement of Caltech and the Government or unilaterally by the Government.

If you have any questions, please contact me at (703) 696-5641 or E-mail address rafid@onr.navy.mil.

Sincerely,

A handwritten signature in cursive script that reads "Deborah K. Rafi".

DEBORAH K. RAFI
Contracting Officer

Cc: ONR (K. Seward)
DCAA (D. Bowling)