

**CALIFORNIA INSTITUTE OF TECHNOLOGY  
BI-WEEKLY PAYROLL SCHEDULE  
JANUARY 2022- MARCH 2023**

Payroll Number	Begin	End	Month Paid	Payroll Due	KRONOS Signoff	Final Payment Process NACHA Transmission	JPM Positive Pay & TIAA File Processing	Cost & Transfer to GL	Pay Date
BW-25	11/22/21	- 12/05/21	Dec	12/3	12/6	12/7	12/08/21	12/9	12/10/21
BW-26	12/06/21	- 12/19/21	Dec	12/17	12/20/21 8 AM	12/20/21 Noon	12/20/21	12/21	12/24/21
BW-01	12/20/21	- 01/02/22	Jan	1/3	1/3	1/4	01/05/22	1/6	01/07/22
BW-02	01/03/22	- 01/16/22	Jan	1/14	<b>1/18/22 8 AM</b>	<b>1/18/22 Noon</b>	01/19/22	1/20	01/21/22
BW-03	01/17/22	- 01/30/22	Feb	1/28	1/31	2/1	02/02/22	2/3	02/04/22
BW-04	01/31/22	- 02/13/22	Feb	2/11	2/14	2/15	02/16/22	2/17	02/18/22
BW-05	02/14/22	- 02/27/22	Mar	2/25	2/28	3/1	03/02/22	3/3	03/04/22
BW-06	02/28/22	- 03/13/22	Mar	3/11	3/14	3/15	03/16/22	3/17	03/18/22
BW-07	03/14/22	- 03/27/22	Apr	3/25	3/28	3/29	03/29/22	3/30	04/01/22
BW-08	03/28/22	- 04/10/22	Apr	4/8	4/11	4/12	04/13/22	4/14	04/15/22
BW-09	04/11/22	- 04/24/22	OMIT	4/22	4/25	4/26	04/27/22	4/28	04/29/22
BW-10	04/25/22	- 05/08/22	May	5/6	5/9	5/10	05/11/22	5/12	05/13/22
BW-11	05/09/22	- 05/22/22	May	5/20	5/23	5/24	05/25/22	5/26	05/27/22
BW-12	05/23/22	- 06/05/22	Jun	6/3	6/6	6/7	06/08/22	6/9	06/10/22
BW-13	06/06/22	- 06/19/22	Jun	6/17	<b>6/21/22 8 AM</b>	<b>6/21/22 Noon</b>	06/22/22	6/23	06/24/22
BW-14	06/20/22	- 07/03/22	Jul	6/30	<b>7/05/22 8 AM</b>	<b>7/05/22 Noon</b>	07/06/22	7/7	07/08/22
BW-15	07/04/22	- 07/17/22	Jul	7/15	7/18	7/19	07/20/22	7/21	07/22/22
BW-16	07/18/22	- 07/31/22	Aug	7/29	8/1	8/2	08/03/22	8/4	08/05/22
BW-17	08/01/22	- 08/14/22	Aug	8/12	8/15	8/16	08/17/22	8/18	08/19/22
BW-18	08/15/22	- 08/28/22	Sep	8/26	8/29	8/30	08/31/22	9/1	09/02/22
BW-19	08/29/22	- 09/11/22	Sep	9/9	9/12	9/13	09/14/22	9/15	09/16/22
BW-20	09/12/22	- 09/25/22	OMIT	9/23	9/26	9/27	09/28/22	9/29	09/30/22
BW-21	09/26/22	- 10/09/22	Oct	10/7	10/10	10/11	10/12/22	10/13	10/14/22
BW-22	10/10/22	- 10/23/22	Oct	10/21	10/24	10/25	10/26/22	10/27	10/28/22
BW-23	10/24/22	- 11/06/22	Nov	11/4	<b>11/7/22 8 AM</b>	<b>11/7/22 Noon</b>	11/08/22	11/8	11/10/22
BW-24	11/07/22	- 11/20/22	Nov	11/18	<b>11/21/22 8 AM</b>	<b>11/21/22 Noon</b>	11/22/22	11/23	11/25/22
BW-25	11/21/22	- 12/04/22	Dec	12/2	12/5	12/6	12/07/22	12/8	12/09/22
BW-26	12/05/22	- 12/18/22	Dec	12/16	<b>12/19/22 8 AM</b>	<b>12/19/22 Noon</b>	12/20/22	12/21	12/23/22
BW-01	12/19/22	- 01/01/23	Jan	12/23	1/03/23 8 AM	1/03/23 Noon	01/04/23	1/5	01/06/23
BW-02	01/02/23	- 01/15/23	Jan	1/13	1/17/23 8 AM	1/17/23 Noon	01/18/23	1/19	01/20/23
BW-03	01/16/23	- 01/29/23	Feb	1/27	1/30	1/31	02/01/23	2/2	02/03/23
BW-04	01/30/23	- 02/12/23	Feb	2/10	2/13	2/14	02/15/23	2/16	02/17/23
BW-05	02/13/23	- 02/26/23	Mar	2/24	2/27	2/28	03/01/23	3/2	03/03/23
BW-06	02/27/23	- 03/12/23	Mar	3/10	3/13	3/14	03/15/23	3/16	03/17/23
BW-07	03/13/23	- 03/26/23	OMIT	3/24	3/27	3/28	03/29/23	3/30	03/31/23

\* Note: Regular payroll processing may be affected by Holiday schedules. Please note changes in **BOLD** and approve timecards at the end of the workweek. If employees will work over the holiday weekend, please be sure timecards are approved and ready for sign-off by the date and time given.