

CALIFORNIA INSTITUTE OF TECHNOLOGY  
BI-WEEKLY PAYROLL SCHEDULE  
JANUARY 2026- MARCH 2027

| Payroll Number | Begin    |   | End      | Month Paid | Payroll Due     | KRONOS Signoff  | Final Payment Process<br>NACHA Transmission | JPM Positive Pay & TIAA<br>File Processing | Cost & Transfer<br>to GL | Pay Date |
|----------------|----------|---|----------|------------|-----------------|-----------------|---------------------------------------------|--------------------------------------------|--------------------------|----------|
| BW-25          | 11/17/25 | - | 11/30/25 | Dec        | 11/28           | 12/1            | 12/2                                        | 12/03/25                                   | 12/4                     | 12/05/25 |
| BW-26          | 12/01/25 | - | 12/14/25 | Dec        | 12/12           | 12/15           | 12/16                                       | 12/17/25                                   | 12/18                    | 12/19/25 |
|                |          |   |          |            |                 |                 |                                             |                                            |                          |          |
| BW-01          | 12/15/25 | - | 12/28/25 | Jan        | 12/19/25 CoB    | 12/22/25 8 AM   | 12/22/25 Noon                               | 12/23/25                                   | 1/5                      | 01/02/26 |
| BW-02          | 12/29/25 | - | 01/11/26 | Jan        | 1/9             | 1/12            | 1/13                                        | 01/14/26                                   | 1/15                     | 01/16/26 |
| BW-03          | 01/12/26 | - | 01/25/26 | OMIT       | 1/23            | 1/26            | 1/27                                        | 01/28/26                                   | 1/29                     | 01/30/26 |
| BW-04          | 01/26/26 | - | 02/08/26 | Feb        | 2/6             | 2/9             | 2/10                                        | 02/11/26                                   | 2/12                     | 02/13/26 |
| BW-05          | 02/09/26 | - | 02/22/26 | Feb        | 2/20            | 2/23            | 2/24                                        | 02/25/26                                   | 2/26                     | 02/27/26 |
| BW-06          | 02/23/26 | - | 03/08/26 | Mar        | 3/6             | 3/9             | 3/10                                        | 03/11/26                                   | 3/12                     | 03/13/26 |
| BW-07          | 03/09/26 | - | 03/22/26 | Mar        | 3/20            | 3/23            | 3/24                                        | 03/25/26                                   | 3/26                     | 03/27/26 |
| BW-08          | 03/23/26 | - | 04/05/26 | Apr        | 4/3             | 4/6             | 4/7                                         | 04/08/26                                   | 4/9                      | 04/10/26 |
| BW-09          | 04/06/26 | - | 04/19/26 | Apr        | 4/17            | 4/20            | 4/21                                        | 04/22/26                                   | 4/23                     | 04/24/26 |
| BW-10          | 04/20/26 | - | 05/03/26 | May        | 5/1             | 5/4             | 5/5                                         | 05/06/26                                   | 5/7                      | 05/08/26 |
| BW-11          | 05/04/26 | - | 05/17/26 | May        | 5/15            | 5/18            | 5/19                                        | 05/20/26                                   | 5/21                     | 05/22/26 |
| BW-12          | 05/18/26 | - | 05/31/26 | Jun        | 5/29            | 6/1             | 6/2                                         | 06/03/26                                   | 6/4                      | 06/05/26 |
| BW-13          | 06/01/26 | - | 06/14/26 | Jun        | 6/12            | 6/15/26 8 AM    | 6/15/26 Noon                                | 06/16/26                                   | 6/17                     | 06/18/26 |
| BW-14          | 06/15/26 | - | 06/28/26 | Jul        | 6/26            | 6/29/26 8 AM    | 6/29/26 Noon                                | 06/30/26                                   | 7/1                      | 07/02/26 |
| BW-15          | 06/29/26 | - | 07/12/26 | Jul        | 7/10            | 7/13            | 7/14                                        | 07/15/26                                   | 7/16                     | 07/17/26 |
| BW-16          | 07/13/26 | - | 07/26/26 | OMIT       | 7/24            | 7/27            | 7/28                                        | 07/29/26                                   | 7/30                     | 07/31/26 |
| BW-17          | 07/27/26 | - | 08/09/26 | Aug        | 8/7             | 8/10            | 8/11                                        | 08/12/26                                   | 8/13                     | 08/14/26 |
| BW-18          | 08/10/26 | - | 08/23/26 | Aug        | 8/21            | 8/24            | 8/25                                        | 08/26/26                                   | 8/27                     | 08/28/26 |
| BW-19          | 08/24/26 | - | 09/06/26 | Sep        | 9/4             | 9/8/26 8 AM     | 9/8/26 Noon                                 | 09/09/26                                   | 9/10                     | 09/11/26 |
| BW-20          | 09/07/26 | - | 09/20/26 | Sep        | 9/18            | 9/21            | 9/22                                        | 09/23/26                                   | 9/24                     | 09/25/26 |
| BW-21          | 09/21/26 | - | 10/04/26 | Oct        | 10/2            | 10/5            | 10/6                                        | 10/07/26                                   | 10/8                     | 10/09/26 |
| BW-22          | 10/05/26 | - | 10/18/26 | Oct        | 10/16           | 10/19           | 10/20                                       | 10/21/26                                   | 10/22                    | 10/23/26 |
| BW-23          | 10/19/26 | - | 11/01/26 | Nov        | 10/30           | 11/2            | 11/3                                        | 11/04/26                                   | 11/5                     | 11/06/26 |
| BW-24          | 11/02/26 | - | 11/15/26 | Nov        | 11/13           | 11/16           | 11/17                                       | 11/18/26                                   | 11/19                    | 11/20/26 |
| BW-25          | 11/16/26 | - | 11/29/26 | Dec        | 11/27           | 11/30           | 12/1                                        | 12/02/26                                   | 12/3                     | 12/04/26 |
| BW-26          | 11/30/26 | - | 12/13/26 | Dec        | 12/11           | 12/14           | 12/15                                       | 12/16/26                                   | 12/17                    | 12/18/26 |
| BW-27          | 12/14/26 | - | 12/27/26 | OMIT       | 12/21/26 CoB ** | 12/22/26 8 AM** | 12/22/26 Noon**                             | 12/23/26                                   | 1/4                      | 12/31/26 |
|                |          |   |          |            |                 |                 |                                             |                                            |                          |          |
| BW-01          | 12/28/26 | - | 01/10/27 | Jan        | 1/8             | 1/11            | 1/12                                        | 01/13/27                                   | 1/14                     | 01/15/27 |
| BW-02          | 01/11/27 | - | 01/24/27 | Jan        | 1/22            | 1/25            | 1/26                                        | 01/27/27                                   | 1/28                     | 01/29/27 |
| BW-03          | 01/25/27 | - | 02/07/27 | Feb        | 2/5             | 2/8             | 2/9                                         | 02/10/27                                   | 2/11                     | 02/12/27 |
| BW-04          | 02/08/27 | - | 02/21/27 | Feb        | 2/19            | 2/22            | 2/23                                        | 02/24/27                                   | 2/25                     | 02/26/27 |
| BW-05          | 02/22/27 | - | 03/07/27 | Mar        | 3/5             | 3/8             | 3/9                                         | 03/10/27                                   | 3/11                     | 03/12/27 |
| BW-06          | 03/08/27 | - | 03/21/27 | Mar        | 3/19            | 3/22            | 3/23                                        | 03/24/27                                   | 3/25                     | 03/26/27 |

\* Note: Regular payroll processing may be affected by Holiday schedules. Please note changes in **BOLD** and approve timecards at the end of the workweek. If employees will work over the holiday weekend, please be sure timecards are approved and ready for sign-off by the date and time given.